

Manager's Briefing on Infection Control measures

You will have seen and heard a lot about the management of Coronavirus in the UK.

The Government calls this period Containment and Delay, which means we must do everything we can to stop it spreading.

This is a manager's responsibility as part of CQC's regulation 12; Providers must prevent and control the spread of infection.

<https://www.cqc.org.uk/guidance-providers/regulations-enforcement/regulation-12-safe-care-treatment>

We are taking measures to keep everyone safe; these are the infection control actions you are responsible for.

Ensure that:

- ? Staff are washing their hands as prescribed in the letter to all staff.
- ? Everyone entering or leaving the Home is washing their hands. If visitors to the home refuse to follow our handwashing policy, entry must be refused and the incident documented.
- ? Staff support residents to wash their hands as described in the letter to residents.
- ? You allocate responsibility to a member of staff for wiping down the reception area with anti-bacterial wipes every hour between 8am to 8pm.
- ? You keep enough supplies of PPE, soap and paper towels.
- ? All staff are complying with "**Bare Below the Elbows**". This must be checked and signed off at every handover meeting.
- ? Any communications regarding Coronavirus from the Support Office are effectively cascaded and endorsed at every handover meeting.

Activities

During this stage we are refraining from introducing any unnecessary risk into the homes. Therefore, any activities involving a group of entertainers, children or animals will be suspended until further notice. Single visitors – such as entertainer, hairdresser, podiatrist or optician will still be able to attend the home as long as they comply with our infection control procedures.

We have also taken the decision that any non-essential travel to external meetings or conferences will be suspended until further notice. Internal meetings and training will continue.

When your staff or relatives are taking residents out of the home, we would ask that you consider where they are going, hygiene arrangements at the destination, and that all parties observe our handwashing rules when re-entering the home.

We are providing you with a pack containing the following:

1. Manager's briefing Infection Control
2. Manager's briefing HR guidance
3. Self-isolation guidance
4. Manager's checklist
5. Handover checklist
6. Administrator Hourly checks
7. "Bare below the elbows" guidance
8. Posters
9. Visitor's checklist

If your residents, relatives or staff ask you a question you can't answer please contact the Support Office.